

**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**1500 S. MAIN STREET
FORT WORTH, TX 76104
OUTPATIENT BUILDING, 3rd FLOOR AUDITORIUMS**

**JOINT BOARD OF MANAGERS, FINANCE & PLANNING COMMITTEE MEETING
10:00 A.M. THURSDAY, APRIL 4, 2019**

MEETING MINUTES

The Tarrant County Hospital District ("District") Board of Managers and Finance Committee met at 10:00 a.m. Thursday, April 4, 2019 on the 3rd Floor, Outpatient Clinic Auditoriums, John Peter Smith Hospital, 1500 South Main Street, Fort Worth, Texas, 76104, with the following Board/Committee members present:

Steve Montgomery, Committee Chair
Charles Powell, Board Chair
Charles Webber, M.D., Board Vice-Chair
D.T. Nguyen, Board Secretary
Dorothy DeBose
Trent Petty, Past Board Chair
Zim Zimmerman
Roger Fisher
Amanda Arizola

Members Absent: Rev. Ralph Emerson, Immediate Past Board Chair
Daniel Ziegler, M.D.

Others Attending: Robert Earley, President, Chief Executive Officer (arrived 10:10 am)
Bill Whitman, Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Scott Rule, Vice President, Chief of Staff
Chet Schrader, M.D., Medical Staff President
Timothy Kremer, M.D., Senior Vice President, Chief Medical Officer
Kenneth Carr, Senior Vice President, Network Operations
Zelia Baugh, Executive Vice President, Behavioral Health Administrator
Karen Duncan, M.D., Executive Vice President, Community Health
Pia Walker, Senior Vice President, Human Resources
Joy Parker, Vice President, Community Health
Rory McCrady, Vice President, Revenue Cycle
Gary Scott, Vice President, Network Support Services
Lara Burnside, Senior Vice President, Strategy, Chief Patient Experience Officer
Wanda Peebles, Executive Vice President, Acute Care, Chief Nursing Officer
David Mendenhall, Vice President, Chief Technology Officer, Information Systems
Michelle Green-Ford, Vice President, Diversity and Inclusion
J.R. Labbe, Vice President, Communications and Community Affairs
Tricia Elliott, M.D., Vice President, Chief Academic Affairs Officer
Tricia Swift, Vice President, Chief Quality Officer

Ammie Harris, Executive Director, Contract Administration
Courtney Boedeker, Executive Director, Controller
Karl Janik, Manager, Supply Chain
Neal W. Adams, Legal Counsel
Lee Ann Gilly, Senior Executive Assistant

Guests Attending: Amanda Au, Tarrant County Precinct 2, Office of Commissioner Devan Allen
Chandler Merritt, Chief of Staff, County Judge, Tarrant County
Kelly Rodriguez, Tarrant County

I. CALL TO ORDER

Steve Montgomery called the April 4, 2019 TCHD Finance Committee meeting to order at 10:04 a.m. Members present represented a quorum to conduct Committee business.

II. CITIZENS WISHING TO ADDRESS THE COMMITTEE

There were no citizens present wishing to address the Finance Committee.

III. MINUTES

Mr. Montgomery asked the Committee to review minutes from the February 28, 2019, Tarrant County Hospital District Joint Board of Managers and Finance Committee meeting and called for a motion. D.T. Nguyen made a motion for approval; motion was seconded by Dorothy DeBose and carried unanimously.

IV. CFO REPORT

Sharon Clark introduced Courtney Boedeker, Executive Director and Controller, to the Committee.

V. MATTERS THAT REQUIRE DISCUSSION AND COMMITTEE ACTION

A. Consider Acceptance of February 2019 Unaudited Financial Report

Ms. Clark presented the Unaudited Financial Report for February 2019.

Hospital:

Inpatient Admissions were unfavorable by 3% compared to budget. Patient Days were favorable for the month. Patient Acuity, measured by Case Mix Index, was slightly higher this month compared to budget.

Outpatient Emergency Department visits slightly unfavorable by 3% for the month. For the month, the ED saw 317 patients per day. Year-to-date, the Emergency Department averaged 313 patients per day. Urgent Care Visits were slightly under budget. For the month, Urgent Care saw 139 patients per day with a year-to-date average of 140 patients per day. Primary Care Clinic Visits were slightly under budget and Specialty Clinic Visits were over budget by 8% for the month.

Invasive Lab Cases continue to be strong for the month. Inpatient Surgeries were favorable by 5% and Outpatient Surgeries were 4% below budget.

Psychiatric Patient Days were slightly unfavorable for the month. Psychiatric Clinic Visits were 22% over budget and this year's trend is much stronger due to a focus on scheduling patients upon discharging from the Psychiatric Emergency Clinic.

FTE's per Adjusted Patient Day were favorable at 5.52 compared to end-of-year target of 5.72 Days Cash on Hand Available for Operations was 251 days. Total Days Cash on Hand was 301 days. Net Account Receivable Days was 51 days for the month.

JPS Connection enrollment had a 3% increase during February, bringing total enrollment to 38,258.

Net Patient Service Revenue was unfavorable to budget by 3%.

Salaries were unfavorable by 2% for the month. Benefits were slightly favorable by 5% for the month compared to budget.

Purchased Services were favorable by 4% compared to budget. Supplies were favorable by 7% and Other Operating Expenses were favorable by 8% for the month.

For the month, Income from Operations was \$1.2 million compared to a budgeted Income from Operations of \$380,000. Year-to-date Income from Operations was \$8.6 million compared to a budgeted \$3.3 million. Net Income was \$15.9 million to date.

Acclaim:

Physician billed encounters were favorable by 10% for the month. Net Operating Expense per encounter was on budget year-to-date.

Net Patient Revenue was favorable by 10% for the month. Other Operating Revenue was favorable by 7% compared to budget.

For the month, Acclaim's financial statements reflected a \$1.7 million Loss from Operations compared to a budgeted loss of \$1.8 million. Year-to-date, the Loss from Operations was \$8.6 million compared to a budgeted loss of \$10.4 million.

There being no further questions or discussion, Mr. Montgomery called for a motion to accept the February 2019 Unaudited Financial Report. Roger Fisher made a motion for approval; motion was seconded by Dr. Chet Schrader as presented and carried unanimously.

- B. Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(g), consider (1) granting an exemption to competitive bidding for purchase of goods and services which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Gov't. Code §262.024(a)(7); and (2) approval of the Purchase Agreement between the Tarrant County Hospital District d/b/a JPS Health Network and Smith & Nephew, Inc.

Wanda Peebles presented Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(g), consider (1) granting an exemption to competitive bidding for purchase of goods and services which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Gov't. Code §262.024(a)(7); and (2) approval of the Purchase Agreement between the Tarrant County Hospital District d/b/a JPS Health Network and Smith & Nephew, Inc. Approval of this agreement provides wearable patient –based sensors for ICU patients that are susceptible to pressure ulcers and limited mobility. This will improve patient outcomes for the patients of the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(g), consider (1) granting an exemption to competitive bidding for purchase of goods and services which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Gov't. Code §262.024(a)(7); and (2) approval of the Purchase Agreement between the Tarrant County Hospital District d/b/a JPS Health Network and Smith & Nephew, Inc. Ms. DeBose made a motion for approval; motion was seconded by Mr. Powell as presented and carried unanimously.

C. Consider Approval of LD 7200 Purchasing Policy.

For approval purposes, Mr. Adams presented LD 7200 Purchasing Policy

There being no further questions or discussion, Mr. Montgomery called for a motion to approve LD 7200 Purchasing Policy. Ms. DeBose made a motion for approval; motion was seconded by Mr. Powell as presented and carried unanimously.

VI. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

Neal Adams announced the monthly report listing 36 contracts negotiated under \$500,000. This report has been posted to the board portal.

VII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

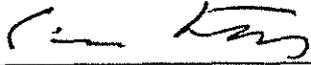
The Committee moved to Executive Session at 10:41 am.

VIII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA.

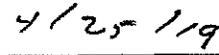
The Committee reconvened in Open Session at 11:55 am.

IX. ADJOURN

There being no further business of the TCHD Joint Board of Managers and Finance Committee,
the meeting was adjourned at 11:55 a.m.



Board Chair



Date