

TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK
1500 S. Main Street
Fort Worth, TX 76104
OPC Auditoriums, 3rd Floor

TO VIEW THIS MEETING LIVESTREAM ON LINE:
JPS HEALTH NETWORK YOUTUBE CHANNEL

HUMAN RESOURCES COMMITTEE MEETING
2:00 P.M., WEDNESDAY, MARCH 29, 2023

MEETING MINUTES

The Tarrant County Hospital District (“District”) Human Resources Committee met Wednesday, March 29, 2023 with the following members present:

Members Present: Amanda Arizola (Committee Chair)
Reverend Emerson
Trent Petty
Blake Woodard

Members Absent: D.T. Nguyen

Others Attending: Karen Duncan, M.D., President, Chief Executive Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Carla Kuaiwa, Senior Vice President, Chief Human Resources Officer
Sharon Clark, Senior Executive President, Chief Financial Officer
Lani Taylor, Board Administrator
Dorothy DeBose, Board Chair

I. CALL TO ORDER – A. Arizola – Ms. Arizola called the meeting to order at 2:10 P.M.

II. CITIZENS WISHING TO ADDRESS THE COMMITTEE

Summary: *There were no citizens present wishing to address the HR Committee.*

III. APPROVAL OF MINUTES

A. Human Resources Committee Meeting – November 17, 2022

Action: *Mr. Petty made a motion to approve the November 17, 2022 Human Resources Committee Meeting Minutes as presented, seconded by Reverend Emerson, motion passed unanimously.*

IV. HUMAN RESOURCES REPORTS/UPDATES NOT REQUIRING COMMITTEE ACTION(S)

A. Human Resources Update – C. Kuaiwa

Summary: *Ms. Kuaiwa provided a high level update on the following –*

- a) Healthcare trends*
- b) Workforce retention*
- c) Redesign of the New Member Orientation and New Learning Development Program*

d) JPS awarded the 2022 Cigna Health Workforce Designation for the third year in a row

V. CONSIDER HUMAN RESOURCES MATTERS REQUIRING COMMITTEE ACTION(S) AND/OR APPROVAL

Summary: *There were no matters requiring Committee action and/or approval.*

VI. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING: In addition to the matters posted for deliberation in executive (closed) session, the Board may from time to time during the meeting reconvene and meet in executive session to receive legal advice pursuant to Section 551.071 of the Texas Open Meetings Act regarding any matter included on this agenda.

The Committee started Executive session at 2:36 P.M.

- A. Consultation with General Counsel to Receive Legal Advice on Pending/Contemplated Litigation and Other Matters under Subsections 1 and 2, Section 551.071, Texas Open Meetings Act.
- B. Deliberation Pursuant to Section 551.074 of the Act Regarding Appointments, Evaluations, Contracts and Compensation of District's Personnel, Vice Presidents and its Other Upper Level Management Staff.
 - 1. Compensation Consultant Update – C. Kuaiwa/Mercer
 - 2. Performance Evaluation – K. Duncan

VII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VI A. and B.

The Committee reconvened in open session at 5:50 P.M.

Action: *Mr. Petty made a motion to recommend the extension of Dr. Duncan's contract, seconded by Reverend Emerson, motion passed unanimously.*

VIII. ADJOURN

There being no further business of the TCHD Human Resources Committee meeting adjourned at 5:52 P.M.



Amanda Arizola, Committee Chair

05/25/2023

Date