

**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**JPS HEALTH NETWORK
1500 S. MAIN STREET
FT. WORTH, TX 76104**

3RD FLOOR OPC CONFERENCE ROOM

**JOINT BOARD OF MANAGERS MEETING AND GOVERNANCE COMMITTEE
12:00 P.M, February 27, 2020**

Meeting Minutes

The Joint TCHD Board of Managers and Governance Committee met Thursday, February 27, 2020 in the auditoriums of the JPS Health Network Outpatient Building, 1500 S. Main Street, Fort Worth, Texas 76104. The following Board/Committee members were present:

Roger Fisher II, Committee Chair
Charles Webber, M.D., Chairman
Dorothy DeBose, Vice Chairman
Ralph Emerson, Jr.
DT Nguyen
Amanda Arizola
Zim Zimmerman
Steve Montgomery
Dr. Janet Miles, M.D.
Dr. Jay Haynes, M.D.

Committee Members Absent: None

Others Attending:

Robert Earley, President, and CEO
Dr. Karen Duncan, Senior EVP, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Ron Skillens, Senior Vice President, Enterprise Risk Management, Chief Compliance Officer
Robert Browder, Vice President, Office of Legal Services
Rory McCrady, Vice President, Revenue Cycle
Zelia Baugh, Executive Vice President, Behavioral Health
Dr. Tim Kremer, M.D., Senior Vice President, Chief Physician Engagement Officer
Diana Brodeur, Vice President, Communications
David Mendenhall, Vice President, Chief Technology Officer
Kenny Carr, Senior Vice President, Network Operations
Michelle Green-Ford, Vice President, Diversity and Inclusion
Michelle Atkins, Chief Audit Executive
Tim LaChiusa, Director, Internal Audit
Neal Adams, General Counsel
Erana Hughes, Director, Risk Management

Laura Thomas, Senior Vice President of Finance
De'Angela Wright, Recording Secretary

I. CALL TO ORDER

The meeting of the Joint Board of Managers and Governance Committee meeting was called to order at 12:10am. by Committee Chair, Roger Fisher.

II. CITIZENS WISHING TO ADDRESS THE COMMITTEE

There were no citizens signed in to speak.

III. APPROVAL OF MINUTES – Thursday, January 9, 2020

Action:

Mr. Fisher called for a motion to approve the January 9, 2020 Governance Committee minutes. The motion was made by Reverend Emerson and seconded by Mr. Z Zimmerman. The minutes were approved unanimously.

IV. COMMITTEE CHAIR REPORT – R. Fisher

Mr. Fisher addressed to the Executive Board that the special called meeting is to discuss board training and orientation. Policy and Procedure redline documents.

V. CONSIDER GOVERNANCE COMMITTEE REPORTS/UPDATES FOR DISCUSSION AND/OR COMMITTEE ACTION

A. ERM Update – R. Skillens

1. Patient Experience Update- L. Burnside and R. Skillens

Summary:

Mrs. Fisher and Dr. Kremer, M.D., addressed the board to discuss key areas and tactics that were implemented to improve risk management within Patient Experience.

B. Compliance Program Report(s)/Updates(s)-M. Atkins and R. Skillens.

1. Key Compliance Head Lines

Summary:

Mr. Skillens updated the Board on recent fines and enforcement actions.

2. Compliance Hotline Statistics

Summary-:

Mrs. Atkins outlined the key activities of the Compliance Hotline program.

Actions:

Hotline Statistics will be delivered to the Governance Board quarterly. The Board would like to view the statistics on the board portal.

3. Compliance Education “60 Day Rule”

Summary:

Mrs. Atkins summarized the CMS reporting and the returning over payment requirement of the 60 day rule.

Action items: There were no action items.

C. Policy Approval

1. PRV 200 Employee Access of Personal Medical Records

Summary:

Mr. Skillens addressed the board to consider for approval of PRV 200 to prohibit employees from accessing their own personal medical records through Epic. Also, provides guidance for accessing personal medical records.

Action:

Mr. Skillens motioned for approval of PRV 200. Motioned by Mr. Fischer second by Ms. Debose to table this action until the next Governance meeting, April 23rd, 2020, motion passed unanimously.

2. Amendments to the Board of Manager's Standard Operating Procedure including but not limited to:

- a. Current provisions of the Standard Operating Procedure;
- b. Board of Managers Travel Policy;
- c. Newly Appointed Members of the Board of Managers Orientation; and
- d. Board of Manager's Continuing Education.

Action:

The motion to table the Standard Operating Procedures until the next Governance meeting was made by Mr. Montgomery second by Ms. Dubose, motion passed unanimously.

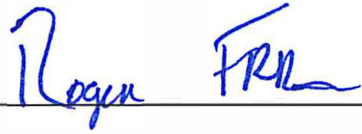
VI. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL- N.ADAMS

VII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VII. A., B., C., D., E., AND F.

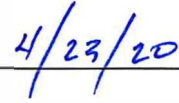
VIII. CONSIDER MATTERS REQUIRING COMMITTEE ACTION OR DISCUSSION:

IX. ADJOURN

There being no further business, the meeting adjourned at 2:01 p.m.



Roger Fisher II, Chair, Governance Committee



Date